



Petersburg Department of Social Services

MEMORANDUM OF UNDERSTANDING

Between

The City of Petersburg Department of Social Services

and

Pathways-VA, Inc.

The following Memorandum of Understanding (the Agreement) is entered into by and between the Petersburg Department of Social Services' Petersburg Family Stabilization Initiative (hereinafter referred to as The Petersburg Department of Social Services) and Pathways-VA, Inc.

I. Purpose

The purpose of this Memorandum of Understanding (the Agreement) is to establish a working arrangement between the Petersburg Department of Social Services' Family Stabilization Initiative and Pathways-VA, Inc. to provide services to families enrolled in the Petersburg Family Stabilization Initiative.

II. Background

The Petersburg Department of Social Services has been awarded a \$250,000 grant from the Virginia Department of Social Services, targeting fifty families in the Blandford, Robert E. Lee and Pin Oaks neighborhoods to provide a comprehensive system of care. This initiative will be referred to as The Petersburg Family Stabilization Initiative. The specific source of funding is Health and Human Services, Children's Bureau, Administration for Children and Families, Title IV-B Subpart 2 Promoting Safe and Stable Families, Catalog of Federal Domestic Assistance (CFDA) #93.556. The City of Petersburg is providing a 15.5% cash local match of \$38,750.

The approach will develop strategies aimed at wrapping comprehensive services around each family focusing on six key elements, each with measurable outcomes, supporting goals, and strategies to address each area. The comprehensive strategy will address: 1) Financial Stability, 2) School Performance, 3) Health and Wellness Status, 4) Youth and Independent Living Skills, 5) Male Involvement, and 6) Volunteerism in the Community.

III. Petersburg Department of Social Services Roles

- a) Cooperation with Pathways-VA, Inc. staff
- b) Provide required documentation

- c) Provide needed information on clients as allowable, based on release of information documents signed by client.
- d) Supplies for group projects

IV. Pathways-VA, Inc. Roles

Pathways-VA, Inc. has a host of tools, expertise and services oriented toward job training, independent living skills and restoration of rights. Pathways-VA, Inc. will:

- a) Provide job readiness training and volunteer opportunities
- b) Assistance with independent living skills
- c) Help with restoration of rights

V. Period of Agreement

This agreement shall become effective on October 1, 2009 and terminate on May 31, 2010. The agreement is renewable upon written agreement of both parties for an additional one year based on funding of The Petersburg Family Stabilization Initiative.

This agreement may be terminated without reason by either party with sixty (60) days advance written notice.

VI. Execution

Either party may initiate a request to amend this Agreement by sending written notice, mailed first class, postage prepaid, to the following addresses.

For
Petersburg Department of Social Services
Kimberley D. Willis, Director

For
Pathways-VA, Inc.

Unless a shorter period is agreed to, amendments must be submitted at least thirty (30) working days in advance of their proposed effective date.

The non-initiating party shall respond to the amendment request within thirty (30) working days of its receipt. Amendments must be approved in writing by both parties and executed by persons authorized to bind the respective parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

By: _____
Kimberley Willis, Director
Petersburg Department of Social Services
Date: _____

By: _____
Dwala Ferrell, Executive Director
Pathways-VA, Inc.

Date: _____