



Agenda

2014 Region X Tribal TANF Case Management Meeting

Wednesday, September 3, 2014

8:00 a.m.—8:30 a.m. Registration and Networking

8:30 a.m.—8:35 a.m. Opening Blessing and Welcome

Representative, Tulalip Tribal Council

8:35 a.m.—9:00 a.m. Welcome and Introductions

***Frank Shields**, Regional TANF Program Manager, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance-Region X*

***Cathy Adams-Bomar**, Regional Administrator, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance-Region X*

***Judy Ogliore**, Program Specialist, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance-Region X*

9:00 a.m.—9:30 a.m. Setting the Stage

To frame the meeting's events, Holly Snowball Morales, an experienced Tribal TANF professional, will present an overview of the process of change within a Tribal TANF program. Attendees will be encouraged to use this meeting as an opportunity for individual professional and programmatic growth.

***Holly Snowball Morales**, Director, Employment and Training Services Department, Cook Inlet Tribal Council*

9:30 a.m.—10:45 a.m. Intake and Assessment – “First Touch” in Tribal TANF

Intake and assessment are the foundation upon which the future work with Tribal TANF participants is based. These tasks provide insight into the specific needs of each participant and allow a space for a professional, helpful relationship to be built. During this session attendees will learn about how impactful tribal and office culture can be on participants, promising practices for engaging participants in these initial activities and sample assessment tools that can be used to gather needed information to help participants reach their self-sufficiency goals.

***Michael Kafka**, Executive Director Department of Labor, Mille Lacs Band of Ojibwe*

10:45 a.m.—11:00 a.m. Break

11:00 a.m.—12:15 p.m.

Client Engagement: The Importance of Interviewing Skills

Engaging Tribal TANF participants is the heart of case management. The questions case managers ask can have a positive effect on a participant's investment in the program and their journey towards self-sufficiency. This session will offer attendees the opportunity to learn ways to build rapport with participants, how specific questions can help the Tribal TANF professional guide the participant and a look at specific techniques such as motivational interviewing.

***Michael Kafka**, Executive Director Department of Labor,
Mille Lacs Band of Ojibwe*

12:15 p.m.—1:30 p.m.

Lunch on your own

*Opportunity to meet one-on-one with **Sam Stitt**, Financial Operations Specialist, Administration for Children and Families*

(or)

*Opportunity to meet with **Cathy Adams-Bomar**, Regional Administrator, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance-Region X and **Judy Ogliore**, Program Specialist, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance-Region X*

1:30 p.m.—2:45 p.m.

Promising Practices in Quality Tribal TANF Case Documentation

This session will help attendees see the “big picture” of the importance of case documentation. Recognizing that case documentation is an important detail that can sometimes be overlooked; this session will focus on providing participants with information on consistent and proper documentation and why it matters. Common audit findings will be addressed and an ACF representative will provide attendees with additional information on Federal reporting, audits and answer any related questions.

***Sam Stitt**, Financial Operations Specialist, U.S. Department of Health and Human Services, Administration for Children and Families, Region X*

***Roxanne Lincoln**, Compliance Eligibility Specialist, ASAP Department, Tanana Chiefs Conference*

2:45 p.m.—3:30 p.m.

Team Time

Tribal teams will have a chance to discuss amongst themselves the information they heard over the course of the day and strategize about how these ideas could be applied in their programs. A facilitated discussion will also allow teams an opportunity to share with others what information has been most impactful from the day so far.

***Facilitator: Holly Snowball Morales**, Director, Employment and Training Services Department, Cook Inlet Tribal Council*

3:30 p.m.—3:45 p.m.

Break

3:45 p.m.—5:00 p.m.

Meaningful Case Plan Development

A strong case plan is part of the foundation that guides the engagement of Tribal TANF staff with participants. It outlines the needs, strengths, goals and responsibilities agreed upon by the case manager and participant and acts as a roadmap for all parties to follow. Successful case plans are created when participants are empowered to use the plan to develop the path they see for themselves and their family. This interactive session will present ideas for increased participant engagement in plan creation and ongoing monitoring as well as provide an opportunity for attendees to practice their skills in a small group setting.

Facilitator: Holly Snowball Morales, Director, Employment and Training Services Department, Cook Inlet Tribal Council

Bernadine Andrade, Assistant TANF Director, San Carlos Apache Tribe

5:00 p.m.—5:30 p.m.

Overview of the Division of Tribal TANF Management

A representative from the Division of Tribal TANF Management, within the Federal Office of Family Assistance will provide attendees with a broad overview of the Division's purpose and work. Attendees will hear about the specific initiatives overseen by the Division as well as past and upcoming technical assistance the Division offers to Tribal TANF programs.

Amelia Popham, Program Specialist, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance

5:30 p.m.

Adjourn



Agenda

2014 Region X Tribal TANF Case Management Meeting

Thursday, September 4, 2014

8:30 a.m.—8:35 a.m. Opening Blessing

Tribal Member

8:35 a.m.—8:45 a.m. Opening Remarks

***Judy Ogliore**, Program Specialist, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance-Region X*

***Holly Snowball Morales**, Director, Employment and Training Services Department, Cook Inlet Tribal Council*

8:45 a.m.—10:45 a.m. Providing a Culture of Support with the Bridges Out of Poverty Model

Bridges Out of Poverty is a model that offers a comprehensive approach to understanding the dynamics that cause and maintain poverty from the individual, organizational and community levels. Cook Inlet Tribal Council has had success using this model within their program and will provide attendees with an overview of the model using examples from their program. Attendees will be encouraged to “step into their participant’s shoes” to gain a greater understanding of a TANF participant’s path to self-sufficiency and how Tribal TANF staff can come alongside participants on this path.

***Andrew Freed**, Senior TANF Manager, Cook Inlet Tribal Council*

10:45 a.m.—11:00 a.m. Break

11:00 a.m.—12:15 p.m. Delivering Quality Services to Tribal TANF Participants

The delivery of case management services is a core function of every Tribal TANF program and each tribe approaches it differently. This interactive session will discuss high quality service delivery and communication and offer the opportunity to learn techniques to enhance service delivery to Tribal TANF participants.

***Andrew Freed**, Senior TANF Manager, Cook Inlet Tribal Council*

12:15 p.m.—1:30 p.m. Lunch on your own

1:30 p.m.—2:45 p.m.

Strategies to Meet the Substance Abuse and Mental Health Needs of Tribal TANF Participants

Chemical dependency, mental health, and co-occurring disorders are barriers that many Tribal TANF staff are forced to address during the course of their work. This session will provide strategies for addressing these barriers through partnership opportunities such as Indian Health Services, vocational rehabilitation, community partners and health services.

***Heidi Stutes**, Workforce Development Specialist, Kodiak Area Native Association*

***Kailey McNeil**, TANF Program Specialist, Kodiak Area Native Association*

***Marilyn Scott**, Vice Chair, Health, Upper Skagit Indian Tribe*

***Diane Henry**, Acting Executive Director, Tulalip Health and Human Services*

2:45 p.m.—3:00 p.m.

Break

3:00 p.m.—4:15 p.m.

Engaging Participants in Meaningful and Countable Work Participation

Work participation is a necessary component of Tribal TANF programs and this session will explore the unique ways programs are creating meaningful work participation opportunities. This session will also review ways Tribal TANF participants can gain necessary work skills through partnerships with employers and supportive services and ensuring these activities count towards overall program work participation. An overview of the Federal work participation requirements and tribal flexibility will be given and attendees will have the opportunity to share with their peers creative ideas being implemented within their programs.

***Judy Ogliore**, Program Specialist, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance-Region X*

***Amelia Popham**, Program Specialist, U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance*

***Bernadine Andrade**, Assistant TANF Director, San Carlos Apache Tribe*

4:15 p.m.—4:45 p.m.

Team Time

Tribal teams will have a chance to discuss amongst themselves the information they heard covered over the course of the two days and strategize about how new ideas could be implemented in their communities. A facilitated discussion will also allow teams a chance to share with others what information was most impactful from the meeting.

***Facilitator: Holly Snowball Morales**, Director, Employment and Training Services Department, Cook Inlet Tribal Council*

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4:45 p.m.—5:00 p.m.

Wrap Up and Closing Remarks

Holly Snowball Morales, Director, Employment and Training Services
Department, Cook Inlet Tribal Council

Judy Ogliore, Program Specialist, U.S. Department of Health and Human
Services, Administration for Children and Families, Office of Family
Assistance-Region X

5:00 p.m.

Adjourn